Application Components

A. NEED FOR PROJECT
The extent to which the proposed project will provide services or otherwise address the needs of students at risk of educational failure

1. Need for the program meets the needs of the target population.
2. Services to be provided are linked to scientifically based research and will help participants meet content and academic achievement standards.
3. Services provided will help students and families mitigate risk factors and achieve state academic standards.

B. QUALITY OF PROJECT DESIGN
The extent in which the application describes the design of the project

1. Includes goals, objectives, and outcomes of program.
2. Description of required inputs and outputs.
3. Students and families were involved in developing the application and anticipated to participate in the project.
4. Sustainability plan. *This should be a document that describes how your 21st CCLC program would continue without federal funding.
5. Program must operate a minimum of 12 hours a week and 65% of the time must be focused on reading, mathematics, science and technology.
6. Description of how outcomes will be measured.
7. Description of end outcomes to be achieved by the project.

C. ADEQUACY OF RESOURCES
The extent to which the application describes the ability of the applicant to provide the required resources to host a safe and successful program.
The ability to show reasonableness in costs associated with hosting the program and students to be served. Adequacy of resources will be measured by the following:

1. Facilities meet safety regulations (whether the facilities, equipment and transportation meet required state health, safety and fire code standard and must have a detailed background check of individuals working in the program).
2. The reasonableness of the proposed budget. "Use per pupil amount of $1087.00 as a guide".
3. If using alternate sites, address how the program will be accessible to students.
4. If applicable, fee assurance and process. (Must meet all components).

D. QUALITY OF MANAGEMENT PLAN
The adequacy of the management plan to achieve the objectives of the proposed project on time and within budget, including clearly defined responsibilities, timelines, and milestones for accomplishing project tasks. Quality of the management plan will be measured by the following:

1. Components of a quality management plan. *If application is for a consortium or large school district, the narrative must include the amounts allocated to each site.
2. Timeline of goals and objectives.
3. Stakeholders are included in the development of the management plan (parents, administrators, teachers and staff).
4. Support of school administrators.
5. Plan for training (includes funding).
6. Includes a policy on protection of student and family privacy rights.
7. Applications contain a plan for collaboration between schools for students served and afterschool program.

E. QUALITY OF PROJECT EVALUATION

The extent to which the methods of evaluation include the use of objective performance measures that are clearly related to the intended outcomes of the project and will produce quantitative and qualitative data to the extent possible, as well as evaluating the principles of effectiveness.

Project evaluation will be measured on the following:

1. Grantee performs annual evaluations.
2. Program monitors adherence to Meeting Principles of Effectiveness (POE)
3. Use of results to refine, improve and strengthen program.
4. Applicant has a plan for explaining data

F. QUALITY OF PARTNERSHIPS

Under this component, project applicants will be required to demonstrate that they have established collaborations with various community organizations as appropriate.

1. Includes a list of partners
2. Services provided by partners
3. Includes verification of partner involvement